



**Tenant Vacating Notice**

Tenant(s): \_\_\_\_\_

Address: \_\_\_\_\_

*No Distractions, Just Pure Service.*

I/we hereby give notice of my intention to vacate the above property on (no less than 28 days):

I/we understand that I/we are required to give 28 days' notice under Section 235 of the Residential Tenancies Act 1997.

<b>BREAK OF LEASE:</b>	Please tick if applicable: <input type="checkbox"/>
I/we understand that as the tenants of the above mentioned property that we are breaking our Tenancy Agreement (lease) and acknowledge that we are responsible to:	
<ul style="list-style-type: none"><li>- Continue to pay rent and maintain the property until either a new tenant is found or until the lease we have entered into expires.</li><li>- Pay Pristine Property Management a 'Break Lease Fee' (calculated = Weekly Rent /divide 365 x days left to run on lease when keys handed in = Amount plus GST &amp; Advertising Fee of \$61.00 inc GST.</li></ul>	
Please sign: _____	

I/we also understand that you will arrange inspections for prospective tenants to look through the property.

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

Forwarding address: \_\_\_\_\_

<b>Office Use Only</b>	
Date notice received: _____	Lease Expiry: _____
Current Rent: _____	Rent paid to: _____
Landlord advised: _____	Rent owing to vacate: _____
New rent amount: _____	Confirmation letter sent: _____
Re-advertised: _____	Comments: _____
	_____
	_____